

MINUTES OF THE EXECUTIVE COMMITTEE OF THE FACULTY SENATE

January 26, 2017

Present: Drs. Aaron, Ellis, Finley, Levine, O'Leary, Puscheck, Shisheva, Rowley, and Thomas

Absent: Drs. Badr, Fridman, Kim, Lerner, Meert, Sood, Vaishampayan, and Wozniak

Also Present: Dr. V. Delaney-Black, N. McIntyre, C. Brain, and J. Beaudette

Call to Order: The meeting was called to order by Dr. Finley at 3:15 p.m.

1. Approval of the Minutes of January, 12, 2017: The minutes of the last meeting were approved.

2. Personnel Actions:

The proposed appointment of Eleonor Chan, M.D. as Assistant Professor of Otolaryngology (Clinical Educator), payroll, was approved.

The proposed appointment of Andrea Geamanu, Ph. D. as Assistant Professor (Research) of Orthopedic Surgery, payroll, was approved.

3. Report by the Office of Faculty Affairs (Dr. Delaney-Black):

a. All dossier for promotion/tenure went to the University.

b. The Speed Mentoring event will take place this night with 22 mentees to participate.

c. SOM and WSU are going under accreditation. She pointed out several requirements for the upcoming accreditation in March:

- Every faculty has to have his/her credentials on the website. Departments will be soon informed about this requirement. Discussion followed that it might be challenging for the Departments to comply as they may not have sufficient time and recourses to meet the March accreditation. It has been brought to the EC members' attention that other Universities have uploaded faculty C.V., but concerns were raised about unnecessary details in the C.V., including proprietary information.

- An individual from SOM who will be responsible for course syllabi has to be identified. This individual or office must have access and ability to retrieve all SOM course syllabi upon public request and without delay.

- SOM unit Website Policy. This policy is developed because some Departments have their own websites with the University logo, which could not be edited in cases when they contain inflammatory comments damaging faculty.

- SOM-Alternative Process for Selection of Department Chair. AAUP contract, Article XVIII, D., has been discussed. It states "... developing alternative-mutually acceptable procedures for selection" of Departmental Chair. The proposed Alternative process will involve Dean's meeting with the Chair candidate, discussion with the EC about the requirements of the Alternative Process, Dean's meeting with the Department faculty and justification for the requirements of the abbreviated process.

EC Voted and approved the Alternative Process with the comment that a 48 h time period will be provided so that faculty could send to the Dean additional comments/concerns.

4. Old Business:

Dr. O'Leary informed the Executive Committee that he has been Chair of the SOM Res. Committee since 2009. A replacement by a more junior faculty has been discussed. Nominations were postponed for the next EC Meeting.

5. Report from Dr. Richard Baker about Curriculum Committee changes:

Dr. Baker, M.D., Vice Dean of Medical Education for the Wayne State University School of Medicine, reported on the upcoming changes of the Curriculum Committee. He outlined the proposed new name, structure, function and member numbers of the Committee, which are as follows:

The Committee will be renamed Curriculum Management Committee (CMC). In accordance with LCME Standard 8.1, the CMC is the institutional entity (i.e., the faculty committee) that oversees the medical education program as a whole and that has responsibility for the design, management, integration, evaluation and enhancement of a coherent and coordinated curriculum. Its authority originates by delegated powers from the School of Medicine Faculty Executive Committee (by-laws of the Faculty: Article 4, Section II). The Curriculum Management Committee is by design a predominately faculty committee that has full authority and final approval over curriculum for the medical education program leading to the MD degree at WSUSOM. Through its management and oversight of the undergraduate program leading to the Medical Doctor (M.D.) degree, the CMC ensures that students learn the requisite knowledge, skills, attitudes and behaviors to be well prepared and highly qualified for subsequent medical licensure, postgraduate residency training, and a successful career in the field of medicine.

CMC will be composed of 6 Subcommittees, i.e., (1) Pre-clerkship Subcommittee Education Subcommittee; (2) Clerkship Education Subcommittee; (3) Post-Clerkship Education Subcommittee; (4) Longitudinal & Integration Subcommittee; (5) Student Education Subcommittee; and (6) Instruction & Assessment Subcommittee.

The CMC will provide reports and recommendations to the School of Medicine Dean, the Vice Dean for Medical Education, the Executive Committee of the Faculty Senate, relevant Offices of the School of Medicine and the Faculty and students as a whole as is appropriate.

Dr. Baker further discussed with EC members the number of faculty in The Curriculum Management Committee (9 or 12) and the requirements for changing the SOM faculty By-Laws (Article IV, Section II) to establish by official policy that "The Curriculum Management Committee" is the institutional entity that has full authority and final approval over curriculum decisions related to the MD degree. Discussion about CMC structure will continue in the next EC meeting scheduled for February 9, 2017, when the EC is expected to vote to endorse changing the structure and function of the current Curriculum Committee to the structure and function of the proposed "Curriculum Management Committee", in order to better conform to the new standards and expectations that have recently been instituted by the LCME.

6. Adjournment: The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Assia Shisheva, Ph. D., Treasurer, Executive Committee of the SOM Faculty Senate