

MINUTES OF THE EXECUTIVE COMMITTEE OF THE FACULTY SENATE

January 11, 2018

Present: Drs. Ackerman, Ang, Ellis, Shekar, Finley, Kim, Klein, Levine, Mutchnik, Strickler, Rowley, Sood, Swerdlow, and Wozniak.

Absent: Drs. Granneman, O’Leary, and Puscheck

Also Present: Dr. V. Delaney-Black, N. McIntyre, R. Cooper, M. Cerullo, C. Brain.

Call to Order: The meeting was called to order by Dr. Finley at 3:03 p.m.

1. Approval of the Minutes of December 14, 2017:

The minutes of the meeting of December 14, 2017 were approved.

2. Personnel Actions:

The proposed appointment of Kay-Uwe, Wagner, PhD as Professor of the Department of Oncology (Research Educator, 9 month Tenure) was approved.

The proposed appointment of Zhibing Zhang, Ph.D. as Associate Professor of the Departments of Physiology and Obstetrics & Gynecology (Research Educator, tenure track) was approved.

The proposed appointment of Adhip Majumdar, Ph.D. as Professor Emeritus of the Department of Internal Medicine was approved.

3. Report from the Office of Faculty Affairs (reported by Dr. Delaney-Black):

- a. Speed mentoring. OFA will hold its annual Speed Mentoring session for junior faculty in the Scott Hall cafeteria from 5 to 7 pm on February 15, 2018. The program provides the junior faculty an opportunity to meet one-on-one with a senior faculty member for a focused and candid private conversation about their career development and advancement. Members of the Executive Committee, who bring with them intimate knowledge of the P & T process at the School of Medicine, are strongly encouraged to participate as mentors.
- b. Faculty data management. The SOM has recently entered into a contractual agreement with the software firm, Interfolio, to use one of the company’s web platforms, Faculty 180, as the central repository of every faculty members professional record, and for generating the various documents, formatted according to the University’s specifications, that report faculty activities in scholarship, teaching, and service (e.g. CV, Activity Summary, Teaching Portfolio). EC members were briefed by two Interfolio administrators, Ms. Melba Fay and Mr. Scott Weimer, about the utility of Faculty 180 for parsed, field-based data entry and organization. Thus far, the CV’s from faculty in the Departments of Pathology and of Anatomy & Cell Biology (37 total) were submitted to Interfolio’s third-party work force for data input. Problems were identified and solutions are being exercised to improve the quality of the product delivered.
- c. Selective salary. To meet the July 15, 2018 deadline for submission of faculty data to the Provost’s office for merit review this year, 3 years’ worth of data, inclusive of 2015 – 2017,

must be uploaded to the Faculty 180 platform by the end of March 2018 for the selective salary reviews to be completed by the departments and the EC in April, May, and June.

4. Report from the President:

- a. Research incentives. Dr. Finley reminded us that a few months ago, Dr. Sobel expressed his willingness to consider suggestions by the faculty about how his administration can foster the growth of research in the School of Medicine. Following private discussions between members of the EC and the Research Development Committee, the RDC was tasked with brainstorming the issue and providing the EC with a list of ideas that could be presented Dr. Sobel. Dr. Kim, who is also a RDC member, discussed progress and sought clarification on the charge. She agreed to relay to her colleagues on the RDC a sense of urgency for compiling a wish list for Dr. Sobel.

Adjournment: The meeting was adjourned at 4:56 pm.

Respectfully submitted by Sharon H. Ackerman, Ph.D., Secretary, Executive Committee of the SOM Faculty Senate.