

# MINUTES OF THE EXECUTIVE COMMITTEE OF THE FACULTY SENATE

February 22, 2018

**Present:** Drs. Ackerman, Ang, Finley, Kim, Klein, Levine, Mutchnik, Rowley, Shekar, Sood, Strickler, and Wozniak

**Absent:** Drs. Ellis, Granneman, O'Leary, and Puscheck

**Also Present:** Dr. Delaney-Black and R. Cooper.

**Call to Order:** The meeting was called to order by Dr. Finley at 3:11 p.m.

**1. Approval of the Minutes of January 25, 2018:**

The minutes of the meeting of January 25, 2018 were approved as revised.

**2. Approval of the Minutes of February 08, 2018:**

The minutes of the meeting of February 08, 2018 were approved as revised.

**3. Personnel Actions:**

The proposed appointment of Andrew Garrett, Ph.D., as Assistant Professor of the Departments of Pharmacology and Anatomy & Cell Biology (Research Educator, Tenure-track) was approved.

The proposed appointment of Eric Sebzda, Ph.D., as Associate Professor of the Department of Biochemistry, Microbiology, and Immunology (Research Educator, Tenure-track) was approved.

The proposed appointment of Mareena Zachariah, M.D., as Associate Professor of the Department of Internal Medicine (Clinician Educator) was approved.

**4. Report from the President:**

- a. Faculty Senate dues: Dr. Finley announced that the annual collection of Faculty Senate dues will have been initiated prior to the next meeting of the EC.

**5. New Business:**

- a. Budget Committee: Dr. Finley sought recommendations from the EC for faculty to replace three Budget Committee members whose term expired in 2017.
- b. College Teaching Awards (CTA): Dr. Delaney-Black asked the committee to consider a modification to the College Teaching Award (CTA) nomination process. For faculty to be considered for a CTA under the current rules, there must be a nomination letter by the candidate's department Chair/Chief submitted to OFA at the time faculty data is collected for the annual Selective Salary review. On this point, it is important to recognize that the value of these awards is not uniformly recognized by the divisional leadership across the SOM, which may explain why there is never anyone nominated for a CTA from certain departments. To ensure that the process is all-inclusive, the proposal was made (and unanimously supported) to eliminate the Chair's nomination letter from the required factors associated with CTA selection. The adoption of this change will open up the CTA nomination process to members of the EC who review faculty teaching credentials as part of

the Selective Salary review process. In so doing, the new policy is expected to expand the CTA candidate pool to include the full complement of faculty who are deserving of this recognition.

- c. Promotion and Tenure Factors for Research Educators in the SOM: Last year, the P&T Factors for Clinician Educators were reviewed and revised by a subcommittee of clinical faculty serving on the Executive Committee. For the current year, Dr. Sobel has requested that the P&T Factors for Research Educators be reviewed, with particular attention to the language that describes the School's expectations in the areas of extramural funding and salary capture on grants. Dr. Finley agreed to Chair a subcommittee whose charge will be to honor this request. Those present at the meeting who represent the Research Educator cohort of the EC expressed a clear interest in serving on this subcommittee.

**6. Old Business:**

- a. Data upload to Faculty 180: Dr. Delaney-Black reported that the OFA website has been updated with all of the links to the Interfolio website and the directions for data entry.

**Adjournment:** The meeting was adjourned at 4:45 pm.

Respectfully submitted by Sharon H. Ackerman, Ph.D., Secretary, Executive Committee of the SOM Faculty Senate.