

## MINUTES OF THE EXECUTIVE COMMITTEE OF THE FACULTY SENATE

**Date:** February 13, 2014

**Present:** Drs. Aaron, Bannon, Finley, Lerner, Meert, Monsell, Sheng, Shisheva, Thomas, Uberti, Welch

**Absent:** Drs. Heath, Kapatos, Levine, Philip, Rossi, Vaishampayan

**Also Present:** Vice Dean Sonnino, Associate Dean Delaney-Black, Ms. Mary Uryga

- 1. Call to Order:** The meeting was called to order by Dr. Sheng at 3:05 p.m.
- 2. Approval of the Minutes of January 23, 2013:** The minutes of the last meeting were approved after correction of the date for reduction of % effort of Vice Dean Sonnino to October, 2015.
- 3. President's Report:**

Dr. Sheng welcomed Dr. Meert as the new Vice-President of the Executive Committee and Dr. Thomas as a new Clinician-Educator member and introduced the current members to them.

Dr. Sheng reported that Dean Parisi would not be present, and that she would like to review the new Letter of Offer template with the Executive Committee at a future meeting.

Some faculty members have expressed concern about the changes in format for this year's Annual Merit Review (Selective Salary Review). Although the format this year included a single three-year Faculty Activity Summary, some faculty members have continued to use three one-year Faculty Activity Summaries by adding one for 2013 in addition to those for 2012 and 2011. Similarly, some faculty members are using three separate one-year Teaching Grids, rather than just a three-year Teaching Grid. Dr. Bannon' and his Annual Merit Review Subcommittee will organize the process for the Review by the Executive Committee. Mary Uryga will make assignments of Executive Committee members to review subcommittees so as to avoid conflicts with their own departments. Merit Review packets will be due from the departments by March 30, 2014, and they will be distributed to the Executive Committee subcommittee members by mid-April.

We shall organize the upcoming elections of Executive Committee members and School of Medicine representatives to the WSU Academic Senate. Mary Uryga will send a list of School of Medicine faculty to Dr. Lerner, who will discuss nominations with his Nominations Subcommittee.

Drs. Terlecky and Walz will be invited to speak on Graduate Education at the upcoming Faculty Senate meeting.

The University is reviewing its activities and plans for Clinical Translational Science. President Wilson has invited consultants and the Battelle Institute to review current research and to develop strategies for the future. We shall invite Dr. Donal O'Leary, Chair of the Research Development Committee to discuss these initiatives at the upcoming Faculty Senate meeting.

Dean Parisi will also present a report at the Faculty Senate meeting.

**4. Personnel Appointments:**

The previously approved appointment of Jennifer Condon, Ph.D. as Associate Professor of Obstetrics and Gynecology was approved with Tenure.

**5. Old Business:**

Faculty Dues: Appropriate arrangements have been made for the Faculty Senate Treasury, including Tax ID Number. A letter will be sent to the SOM faculty soliciting dues, which are not tax-deductible. The letter will report the decision of the Executive Committee to use Faculty Senate Treasury funds to provide \$100 gift cards to recipients of SOM College Teaching Awards, since the Dean's Office no longer has funds to add a financial component to the College Teaching Awards.

Factors and Guidelines for Appointment and Promotion in the various SOM Faculty Tracks: The Executive Committee Subcommittee on Factors, chaired by Dr. Rossi, will review the updated Factors and Guidelines and will finalize them for review and approval by the Executive Committee. The Subcommittee will also address guidelines for award of tenure in the Research Educator and Clinical Scholar Tracks. A report will be submitted to the Executive Committee by March 13, 2014. After review and approval by the Executive Committee, the documents will be submitted to the SOM faculty for vote.

**6. Adjournment:** The meeting was adjourned at 4:15 p.m.

Respectfully submitted,  
Stephen A. Lerner, M.D., Secretary, Executive Committee of the SOM Faculty Senate