

MINUTES OF THE EXECUTIVE COMMITTEE MEETING
April 12, 2012

Present: Drs. Bannon, Delaney-Black, Gow, Hudson, Lerner, Levine, Rossi, Shisheva

Absent: Drs. Sheng

Also Present: Dean Parisi, Vice Dean Sonnino and Ms. Trina Young

1. Call to Order:

Dr. Lerner called the meeting to order at 3:05 p.m.

2. Approval of the Minutes:

The minutes from the meeting of March 22, 2012 were approved.

3. Dean's Report:

Vice Dean Sonnino reported the following:

- Presented background information on Letters of Offer as well as the current flow chart describing the process
- Presented on Joint Appointments vs. Secondary Appointments.
- Discussed issue of faculty goal setting for the Faculty Selective Salary program. The underlying motivation is to assist faculty in meeting their targeted goals.
- Discussed Department Faculty Development Liaison (DFDL). The purpose of the DFDL is to assist in identifying faculty mentors within Departments.
- Discussed the Voluntary Faculty policy. Reported that only non-renewals will be forwarded via correspondence.

Dean Parisi reported on the following:

- Discussed the SOM Budget status.

4. President's Report:

None

5. Personnel Appointments:

Payroll Faculty

Approved: Dimitrijevski, Trijun – Assistant Professor (Clinician-Educator)

6. New Business:

- Dr. Delaney Black is asking for volunteers to sit on the American Medical Student Association (AMSA) committee, as she and Dr. Whittum-Hudson will be rotating off as committee members.

The Committee discussed the options of:

- Reviewing and discussing Tenure and Tenure-Track items via SharePoint before the meetings.
- Receiving candidate CVs and proposed rank from chair's office *before* candidate is pursued. (Possibly the Monday before the Committee meetings).

The Committee favored both options.

7. Old Business: None

8. Adjournment: The meeting was adjourned at 5:33 pm.