

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING**  
**October 25, 2012**

**Present:** Drs. Bannon, Kamat, Krawetz, Lerner, Rossi, Shah, Sheng, Shisheva, Stemmler, Uberti, Welch

**Absent:** Dr. Gow, Kupsky, Monsell, and Philip

**Also Present:** Dean Parisi, Vice-Dean Sonnino, Dr. Ambika Mathur and Ms. Mary Uryga

**1. Call to Order:**

Dr. Lerner called the meeting to order at 3:20 p.m.

**2. Approval of the Minutes:**

Approved

**3. Dean's Report:**

- Ground breaking for MBRB. Well attended by University and Governmental officials. Projected opening December 2014.
- Scholarship money will be forthcoming via philanthropy.
- Requested release of tenure lines from the President. MOU drafted and signed regarding 28 tenure lines released in departments that were from retired or vacated positions. Four lines per year for 5 years for Dr. Parisi's contract. There are 10 lines available. Perinatal initiatives budget approved by BOG.
- DCaTS reports to Provost and President. EC asked Dean Parisi to meet with Phyllis Vroom and Hilary Ratner and then with Robert Sokol.
- OB/Gyn received a 5 year accreditation.

**4. President's Report:**

- Drs. Lerner and Sheng met with Drs. Hudson and Mathur about the GRAs. Dr. Mathur will be coming to a future EC meeting report on changes for students on grants and training grants. Also discussed DCaTS and the priorities as regards to students.
- Dr. Lerner met with the Provost and discussed promotions for clinician-educators. Recommendations for University P & T Committee were solicited.
- Dr. Lerner suggested reviewing and revising the By-Laws of the SOM. This will be more important given the Clinician Scholar track being accepted. Dr. Sonnino asked to be sure we have language and criteria regarding the tenurability on the CS track.
- Ms. Uryga advised the EC to examine the SharePoint site in preparation for P & T. Roster for assignments will be made available on the site. Additional documents will appear as separate documents.
- There will be a tab for EC SharePoint for new appointments.

**5. Dr. Mathur's report on status of GRA changes**

Recommended that committee revisit and discuss the NIH recommendation. Urge faculty to voice their support for the revision being aligned with NIH new guidelines.

**6. Personnel Appointments:**

None

**7. New Business:**

Dr. Sonnino mentioned she has provided a template letter for the Chairs to provide information in categories that need to be addressed – such as protected time for research, teaching, etc.

Discussion occurred about classification for faculty in FTE, FTA or clinical voluntary and the distinctions they obtain. Dr. Sonnino provided seminar on career development and P & T at HFH and other affiliated sites.

**8. Old Business:**

None

**9. Adjournment: The meeting was adjourned at 6:15 p.m.**