

Charter for Wayne State University School of Medicine (WSU SOM) Clinical Affairs Committee (CAC)

SECTION 1:

AUTHORITY AND CHARGE (PURPOSE): The Clinical Affairs Committee (CAC) will advise the Dean and Vice Dean for Clinical Affairs on all matters related to teaching, research and university service by the clinical faculty but not directly related to medical practice.

SECTION 2:

RESPONSIBILITIES:

Advise the dean and advocate for faculty on all matters related to the clinical faculty of the SOM related to teaching, research and university service but not directly related to clinical practice.

SECTION 3:

MEMBERSHIP COMPOSITION:

- a. **Elected:** Members of the CAC will be self-nominated or nominated by the Faculty Executive Committee (FEC) and approved by the President of the Faculty Senate. Final appointment will be confirmed by vote of the Faculty Senate. The CAC shall be composed of 6-10 members (Clinician Educator or Clinical Scholar) with at least 3 members from the FEC.

Ex-officio: The Vice Dean for Clinical Affairs will serve in ex-officio capacity (voting) in all CAC meetings and will report about the status of the clinical enterprise.

QUALIFICATIONS FOR MEMBERSHIP: All SOM Full Time Employee (FTE) or Full Time Affiliate (FTA) faculty are eligible. There shall be representation from more than one practice plan, and membership will be open to members of all practice plans. At least 3 members shall be from the FEC. All members will have voting privileges.

CHAIR of the CAC: The chair of the CAC shall be elected by the members and will oversee all the activities of the committee including setting schedule (at least monthly meetings), leading discussion, and reporting back to FEC

- b. **Appointments:** See a.
- c. **Term limits:** 2 years, or completion of 2-year term if replacing retiring member
- d. **Voting Privileges:** All members have voting privileges

SECTION 5.0

MEETINGS

- a. Meeting Frequency:** The committee shall meet at least once a month with schedule set by the elected chair.
- b. Quorum:** A quorum is set at $\frac{3}{4}$ of current membership.

SECTION 6.0

SUBCOMMITTEE CHARGES

TBD if subcommittees needed or established by committee at a future time.

Approved by SOM Executive Committee: 02/23/2023