



WAYNE STATE

School of Medicine

To: Executive Committee

From: Dena Nazer, M.D., Secretary to the Executive Committee

Subject: Executive Committee Meeting Minutes- July 11, 2024, (3-5 pm via Zoom)

Attendance: 21 total attendees

EC Members : Nashat Imran (president), David Edelman (treasurer), Dena Nazer (secretary), Avraham Raz, Eric Ayers, Christina Artelejo, Nour-Eddine Rhaleb, Malathy Shekhar, Eric McGrath, April Carcone, Heather Dolman, Kevin Theis, Matthew Jackson, Kristiana Kaufman, Lauren Hamel, Muhammad Jaffar (joined 3:30 pm), and Debra Ellis

OFAPD: Renee Cooper, Nada McIntyre (OFA), and Basim Dubaybo (OFA)

Dean: Wael Sakr (Dean-joined 3:36pm for the Dean's report)

AGENDA

- **Call to Order:** Dr. Imran called the meeting to order at 5:01 pm
- **Introduction of New Members and existing members:** New members include Dena Nazer, Heather Dolman, Lauren Hamel, and Kristiana Kaufman.
- **Report from President:**
Dr. Imran welcomed the new members of the EC. Both Drs. Imran and Dubaybo discussed the expectations and the roles of the EC members and explained the process of approval of appointments. A link to the EC Bylaws and the administrative structure was shared with the attendees to review. The roles of the EC were discussed in approving appointments, promotion, and selective salary. Members are expected to attend a meeting in October for the annual promotion cycle and in April for the selective salary. Also discussed were the importance of faculty governance, definition of the faculty senate, and the role of the EC in relation to the senate.
- **Further discussions with the President:** Attendees discussed the pathway, factors, and regulations of board eligibility. They also discussed the requirements of appointments and how that relates to board certification and relates to hiring faculty who have not completed a residency in the USA and are not eligible for boards at the time of appointment.
- **Dean's Report :** Dean Sakr welcomed the new members of the committee. He announced the new academic year has started with one of the most diverse and largest classes (319 students). The main focus for this year is ensuring all the support structures are functioning with a focus on the 3 main areas that the AAMC surveys (finance and debt management, wellness and mental health, and academic support). The Dean addressed the percentage of students who failed Step 1 (33 students failed -11%) and the reasons (time management, resources,...etc.) and stressed this is an area of focus and priority for this year. The Dean explained the new change in adding a course from April -June to review the materials and ensure students are enrolled and do not lose their support. The Dean stated the chair of urology submitted a resignation and is stepping down, A search committee will be formed to hire for that position.
- **Further discussions with the Dean:** The EC addressed the concern of how the LOA will affect the residency acceptance rate. A fund to help the students was suggested but this needs to be faculty driven. EC also addressed the concern of some departments (e.g. Oncology) not having bylaws to protect the faculty. The Dean is aware of the variability and will revisit bylaws with all departments in 3 months.
- **Personnel Appointments:** Please refer to page 2

Adjournment: meeting was adjourned at 4:37PM

Personnel Appointments

Name	Rank requested/ Track	Department	Approved/not
Patel, Janaki, MD	Assistant Professor Clinical	Neurology	Approved
Name	Rank requested/ Track	Department	Approved/not
Dawsey, Scott MD	Assistant Professor Clinical	Oncology	Approved
Keri, Vishakh, MD	Assistant Professor Clinical	Internal Medicine	Approved
Mathur, Karan MD	Assistant Professor Clinical	Internal Medicine	Approved
Tehaili, Hussein MD	Assistant Professor Clinical	Internal Medicine	Approved
Turfe, Alexander DO	Assistant Professor Clinical	Physical Med. & Rehabilitation	Approved
Name	Rank requested/ Track	Department	Approved/not
Petrucelli, Nancie MS	Promotion to Adjunct Professor (KCI)	Oncology	Approved

NOTATIONS

FTE

Pancharatnam, Jeyasuria, PhD: Assistant Professor Tenure Track/Department of Obstetrics and Gynecology to Assistant Professor Teaching Track non-tenure Track/ Department of Obstetrics and Gynecology

VOLUNTARY

Dimitrijevic, Mirjana MD: Clinical Assistant Professor (Ascension St. John)-Department of Internal Medicine

Houchard, Kimberly MD: Clinical Assistant Professor (DMC)-Department of Pediatrics

Maloney, Benjamin PhD: Adjunct Assistant Professor (HF)-Department of Oncology

Malviya, Meenal MD: Clinical Assistant Professor (Ascension St. John)-Department of Internal Medicine

Saini, Astha DO: Clinical Instructor (DMC)-Department of Internal Medicine

SEPARATIONS

Bernitsas, Evanthia, MD: Professor (Clinician Educator)-Department of Neurology