MINUTES OF THE EXECUTIVE COMMITTEE OF THE FACULTY SENATE

October 11, 2018

Present: Drs. Ackerman, Ang, Finley, Granneman, Kim, Levine, Mutchnick, Secord, Soubani, and Williams.

Absent: Drs. Ellis, Fridman, Klein, Philip, Rowley, Schwartz, and Swerdlow.

Also Present: Dr. Delaney, N. McIntyre, and R. Cooper.

Call to Order: The meeting was called to order by Dr. Finley at 3:08 p.m.

1. Approval of the Minutes of September 27, 2018:

   The minutes from the meeting of September 27, 2018 were approved as amended. The minutes from the meetings of June 14, June 28, July 12, July 26, Aug 9, and September 13, 2018 were approved.

2. Personnel Actions:

   The proposed appointment of Ian Walker, D.O. as Assistant Professor of the Department of Emergency Medicine (Clinician Educator) was approved.

   The proposed appointment of Jonathon Sullivan, M.D., Ph.D. as Clinical Associate Professor of the Department of Emergency Medicine (voluntary) was not approved because of deficiencies in the application; inaccurate data in the CV, no letters of support. Requests will be made to Dr. Sullivan, for an updated CV, and to the Department of Emergency Medicine, for external letters. The EC will vote again on this appointment once the requested information has been provided and is reviewed.

   The proposed appointment of Kimberly Brown, M.D. as Professor of the Department of Internal Medicine (Clinician Educator, FTA) was approved.

3. Report from the President:

   a. Anonymous Complaint. The EC discussed an anonymous letter sent to Dr. Finley that challenged the licensing status of an appointed WSU clinical faculty member. Investigation into this matter revealed that this faculty member is licensed in good standing in the State of Michigan. No further action was deemed necessary.

   b. Personnel Classification vis-à-vis Service on EC Subcommittees: Jason Matieka, PhD, who is the current Chair of the Research & Development Committee, has just been appointed to an administrative position as the Associate Chair of Research in the Department of Physiology. Dr. Finley received an inquiry about Dr. Matieka remaining Chair of the RDC following the change in his personnel classification from AAUP-represented to non-represented/administrator. The RDC is not among the EC subcommittees whose membership is clearly defined in the by-laws of the Faculty Senate. Hence, from the standpoint of the EC, Dr. Matieka remains eligible to serve as RDC Chair. To avoid similar uncertainties, Dr. Finley suggested that the by-laws be updated to include a statement about whether or not there are any rules with respect to membership on all committees.
4. **Report from the OFA:**
   
a. **Mid Career Mentoring.** Dr. Delaney spoke about the utility of sabbatical leaves for rejuvenating the research enterprise in the laboratories of mid-career faculty who are experiencing a decline in success to obtain extramural funding. Faculty have the opportunity of taking a one-semester sabbatical (4.5 months) at 100% salary or a two-semester sabbatical (9 months) at 60% salary. With the deadline for sabbatical applications quickly approaching (November 15 submission to department), EC members were encouraged to help generate enthusiasm about sabbatical leaves in conversations with colleagues with the goal of increasing participation by eligible faculty.
   
b. **Faculty Senate Meeting.** The next meeting of the Faculty Senate will be held November 15, 2018 at 3 pm.

5. **New business:**
   
a. **Factors and Guidelines for P&T.** While preparing for the upcoming P&T meeting on October 25th, the question came up among EC members about how to evaluate the scholarly activity of faculty whose research is under the auspices of WSU’s Perinatology Research Branch (PRB) of the NIH, as these individuals do not apply directly to the NIH for funding. During the discussion the point was made that research positions within the PRB are highly competitive and dependent on the success of research proposals that are submitted to the Branch Chief (Dr. Romano). EC members accepted Dr. Delaney’s offer to invite an officer from Fiscal Affairs to join us at the beginning of the P&T meeting on Oct 25th to explain more fully the competitive nature of PRB appointments.

**Adjournment:** The meeting was adjourned at 4:35 pm.

Respectfully submitted by Sharon H. Ackerman, Ph.D., Secretary, Executive Committee of the SOM Faculty Senate.